**United Nations Development Programme**

**Guyana**

**Quarterly Progress Report**

**Project** **# & Title**: **Date: 14th December, 2017**

**Implementing Agency: MOIPA Responsible Agency :MOIPA**

**I. Output Assessment**

| **Output (*extract output from AWP for reporting period*)** | **Indicators (*extract indicators for Outputs being reported on as recorded in AWP*)** | **Quarterly Target (s)**  **(*extract from AWP*)** | **Results Achieved (*per output for the reporting period. This should include a description of targets achieved in the quarter*)** | **Delivery Rate (*actual expenditures/Disbursement received)\*100*** | **Challenges (state difficulties encountered in implementing activities)** | **Risks & Issues (*check risk and issues log and report on risk encountered during the quarter*)** |
| --- | --- | --- | --- | --- | --- | --- |
| **Q = 4** |
| **Output 1.**  **OUTPUT 1.**  Land titles issued and demarcation process completed for all Amerindian villages that submit requests | **Indicators: 1.1:**  **- Number of Investigations based on requests for Absolute Grants(-0 Full investigations,5 Investigation Revisits, Bethany , St Monica, Red Hill, Karrau, Hotoquai )**  -Number of Technical Meetings resulting in decisions- 8  -Number of Requests For Absolute Grants Submitted to Cabinet-0  Indicators 1.2  Number of agreements signed between GLSC and MOIPA for Cadastral Surveys-1  Number of Village maps produced certified by Sworn Land Surveyors -1  (Demarcation for new applications) | **Activity Result 1.1 Absolute Grants For 35 Village extensions and New Villages**.  1.1.1 Consultations and verifications on applications conducted preparation of revised Investigation Reports format and preparation of Special provisions Plans to facilitate Activity results.  Specific Target to achieve result   * Revisits to 12 villages to discuss reports, obtain more information * New Reporting format for Reports * Preparation of special provisions plans (5)   1.1.2 Complete Training in Ethics for Surveyors and Teams going into villages, understanding of intercultural issues, gender based approach to ALT.  1.1.3. Notifications placed in newspapers and official gazette and completion of process for issuance Absolute Grants (35) Repatriation of reports and GLSC plans/maps to stakeholders.  **Specific Targets to achieve 1.1.3 ( issuance of Absolute grants)**   * **Q2 Completion of documentation for 9 villages and communities requesting Absolute Grants, includes (Investigations, revisits and Reports)** * **Q3 Completion of documentation for 6 Villages as above** * **Q4 Completion of minutes for 4 villages** * **Q2 Completion of 9 Technical meetings resulting in decisions.** * **Q3 Completion of 6 Technical meetings resulting in decisions** * **Q4 Technical Meetings for 2 Villages** * **Q2 Preparation and Submission of documentation for the approval of** Absolute Grants- 4 villages * **Q3 -Q2 Preparation and Submission of documentation for the approval of Absolute Grants- 4 villages**   **Activity 1.2 Demarcation-COT issued for 11 Villages**  ***1.2.1 Conduct consultations with communities for demarcation and pre demarcation visits.***  ***Specific targets***   * Complete Pre- demarcation visits to 2 Villages * Written consent for demarcation of 2 villages obtained.   ***1.2.2 Procure equipment and other needed capacities and conduct cadastral surveys , includes human resources equipment, transportation, fuel, subsistence, materials, admin costs for 7 surveys (LOA’s to provide details)***  **Specific breakdown of targets:**   * LOA’S Demarcation signed between MOIPA AND GLSC for 2 villages * Complete Cadastral Surveys in 2 villages   ***( under 1.2.2)***  ***Conduct GPS Training For Amerindian Communities***  ***Prepare manual on the use of GPS for identification, relocation and maintenance of boundary***  ***1.2.3 Produce Recorded plans showing boundary delimitations in keeping with the governing Acts and procedures for issuance of Cert. Of Title by the Land Registry***  ***1.2.4*** ***Conduct training on the use of new technologies (drones) for boundary identification and spatial data collection among stakeholders and senior suppliers.***  ***1.2.5 ALT data base development*** | Q1- No Investigation done  Q2- No Investigation done  Q3- One Investigation completed at Taruka Extension, all 45 Investigations now completed  Q4- No Investigations remaining  Q1- One verification of application done at Taruka, - Description corrected.  Q2- Application Description verified at Karrau Extension  Q3- Application Description verified at Santa Rosa and Little Kanniballi  Q4- Application Description verified at Moco Moco, Nappi, Sand Creek and Yupukari. Second revisit done at Santa Rosa along with VP, Minister, GGMC,GFC, PA, Query of Demarcation.  **Q1**- No Revisits done due to late budget approval  **Q2**- Investigation Revisits completed to 5 villages- Bethany Ext, St Monica Ext, Red Hill Ext, Hotoquai Ext, Karrau Ext  Q3- Investigation Revisits completed in 2 Villages, Little Kanniballi and Santa Rosa. Total now 7  Q4- Investigation Revisits completed in 5Villages, Potarinau, Moco Moco, Nappi, Yupukari, Sand Creek. Total now 11.  Q2 Revised Report format awaiting inputs from specialists to be hired.  Q3 Revised Report format in use for new reports, inclusive of Gender and Historic components  Q 4 Report Format in use  Q1- No Special provisions plan done  Q2-No Special Provisions plans due to none approval of submissions (8 pending Tassarene, Kangaruma, Parabara, Mainstay Ext, Capoey Ext, Mashabo Ext, Eclipse Falls, Rockstone). However work done to prepare other villages is below.  Q3 – No Special provisions plan due to non -approvals.  Q4- No special Provisions plan done due to Non- approvals  Q2- Awaiting hire of specialist in the field, TORS prepared and Advertisements done.  Q3- Gender expert on board, preparatory works in place for Workshop  Q4- Planning of Workshop continued. UNDP to help with procurement of expert.   * Advertisement in gazette -GLSC function for processing Absolute Grants, none approved during the period.   **Q-1** No reports sent to villages (System not in place during this period)  **Q2-** Reports for 8 villages were repatriated to GLSC, GFC, GGMC,NTC, PAC (Potarinau, Awarawaunau, Red Hill, Hotoquai, Santa Rosa, Lt Kanniballi and Karrau and Nappi) and the villages of Awarawaunau, Sand Creek, Red Hill, Hotoquai, Bethany, St Monica and Karrau all received maps and reports.  **Q3**- 3 Reports submitted to agencies during technical meetings. ( Karasabai Ext. Sawariwau Ext and Hobodia Ext)  **Q4**- Reports for Potarinau, Sand Creek, Yupukari, Moco Moco and Nappi, reviewed and Repatriated to villages  **Q1**- Minutes of two Reports compiled  **Q2**- New Reports Completed for 8 villages, Potarinau Ext. Lt Kaniballi Ext. Karrau, Ext, Red Hill Ext, Hotoquai Ext, Awarawaunau Ext, Santa Rosa Ext, Nappi ext.  **Q3**- New reports Completed for 4 Villages, Karasabai Ext. Hobodia Ext and Sawariwau Ext. and Bumbury Hill ext Total now 12  **Q**-4 Minutes for Kwabanna, Manawarin, Kurutuku and Taruka Investigations prepared. Review of audio in progress to finalize.  **Q2-**Technical Meetings to discuss reports were held for 8 villages Potarinau Ext, Lt Kaniballi Ext, Karrau, Ext, Red Hill Ext, Hotoquai Ext, Awarawaunau Ext, Santa Rosa Ext, Nappi ext. Various decisions relative to each application were made Nappi- Write PAC on encumbrance, GLSC to check on status of area, Second request to be dealt with separately and revisit needed to assess occupancy, Potarinau- Revisit needed report lacks certain details, GLSC to determine land availability, Lt Kanaballi- Revisit needed to clarify description, Red Hill- Revisit to share report discuss encumbrances, Hotoquai-Revisit to discuss second request for ext, share report, discuss encumbrances, Awarawaunau- revisit needed based on second request, Santa Rosa- revisit to share report and findings, discuss encumbrances.  Q3 Technical meetings were held for 2 New villages, Moco Moco Ext and Hobodia Ext. Total now 10.Review meetings for 4 villages held, Red Hill, Hotoquai, Bethany and St Monica  Q4- Technical meeting for Yupukari Extension held. Revisit advised, overlap with Nappi and Leases found.  Total now 11. Bumbury Hill Ext. Rescheduled due to non –completion of maps/report  Q3 St Monica, Red Hill and Hotoquai are better positioned to advance due to compromises made on encumbrances during revisits.    Q4 Yupukari, Moco Moco and Nappi better positioned to advance due to compromises made on encumbrances during revisits, Re-plot of maps in progress to be followed by submission.  Q2 None  Q2 None, No early consent was given for demarcation during the period.  Q3 None- Request Made for Four Miles Visit  Q4 None  Q2- Four village meetings to obtain consent for Demarcation were held at Kamarang, Waramadong, Kambaru and Four Miles.  Q2 Four Miles consented. Kambaru pending, Kamarang and Waramadong Refused  Q3 No Meetings held, trip cancelled due to unavailability of MOIPA  Q4 – Village meetings to obtain consent for demarcation were held at Phillipai, Jawalla,and Kako, Arau Toshao  Q4- No consent given, Jawalla, Phillipai and Kako all indicated their refusal to demarcation.  Arau awaiting revised map from GLSC   * This entire activity is a GLSC function and LOA’s are done for each village demarcation. The cost sets out a Breakdown of all of the items under the activity.   Q1 One Revised LOA for Parmamakatoi  Q2 None. Awaiting Costing from GLSC for Four Miles  Q3 Reminder on request For costing sent to GLSC for Four Miles  Q4 Block cost received from GLSC for Four Miles Survey, MOIPA requests breakdown to prepare LOA  Q1- One Survey Done for Paramakatoi  Q2 None  Q3 None  Q4 Draft for Four Miles submitted to PS  Q1 Nothing done, Awaiting GLSC to prepare manual and conduct training.  Q2 Reminder to GLSC, Nothing Done, Awaiting GLSC to prepare manual and conduct training  Q3- Reminder to GLSC, MOIPA advises to use Forestry Training Centre to conduct training. Initial proposal received, being revised to suit purpose.  Q4- Received quote from FTC for GPS training, recommended that Project Board to make a decision on award since GLSC supplied a cost also.  Q1 None  Q2 Paramakatoi plan in process  Q3 Paramakatoi plan completed, not delivered  Q4 No word on Paramakatoi plan  Q2-Meeting of technical persons among agencies to discuss drones called, non- attendance caused cancellation, new date being fixed.  Q3 New date only GFC attended, meeting cancelled again.  Q4- Discussions during technical Committee meeting indicates that none of the agencies has the human resource with knowledge of the technology, suggestion to obtain advice from private operators to be taken on board.  Q1 Data sample supplied to consultant, discussions held on nature and type of database requested.  Q2 No update  Q3 UNDP committee evaluated proposals for selection of contractor to build database. Contractor selected.  Q4 No word from UNDP on contract award |  | For Output 1  Approval for Absolute Grants for 8 Extensions/ communities still pending. 2years, no approvals  Late approval of Budget delayed hiring of staff  Subject to Approvals also  Late start due to delayed Budget.  MOIPA’s capacity to accompany team has been a challenge. This has improved in the latter part. Visits to 3 Villages in Upper Mazaruni cancelled due non availability of MOIPA support  GFC and GGMC are still not in possession of the updated maps from GLSC. Sharing of shape files still poses a problem among the agencies.  MOIPA participation affecting Field Visits  NTC has not attended any meetings for 2017. GLSC attendance also low  Time taken to clear overlapping encumbrances and amount affecting delivery  6 Villages in upper Mazaruni have not given consent to date, Awaiting outcome of court matter. 3 more have withheld for various reasons.  Visits to 3 villages cancelled due to unavailability of MOIPA support  GLSC delay in finalization arrangement for Four Miles (estimate )  Most of the agencies claim that they have no experience in drone technology. | Delays in project delivery due to the challenges faced.  Late Implementation of 2017 Work plan due to lack of financial resources (non- approval of project budget) |
| **Output 2.**  **Increased access to Alternative mechanisms for resolving disputes** | Number of persons trained with mediation skills for land related disputes.0  Number of resolved land titling disputes that have been referred to trained mediators.0  Number of meetings held between MOIPA, GLSC and other stakeholders on ADR.0  Number of resolved Land Titling disputes and grievances.0 | **Activity results 2.2**  **A cadre of skilled mediators**  ***2.2.1 Conduct cluster workshops on dispute resolution and FPIC in Amerindian villages to develop capacity and generate awareness on indigenous matters***  ***Specific targets***   * ***Complete 1 Regional workshop on Mediation (50 persons trained)***   **2.3 Strengthen capacity in ADR on land issues in Guyana**  ***2.3.1 Implement ALT/GRM***   * Approve Report of the Representative Platform and Implement Guidelines * Set up ALT/GRM   ***2.3.2 Activate the GLSC /ADR committee access capacity, update TOR’s***  ***2.3.3 Propose a national ADR Strategy in alignment with the purpose of the Land Commission of Guyana***  ***2:3:4 Train Mediators relative to various forms of land issues inclusive of Indigenous issues*** | Q1 Deferred until positions are filled and ALT/GRM is set up  Q2 Deferred until positions are filled and ALT/GRM is set up  Q3 First work shop in planning stages.  Q4 Venue at Mainstay agreed on with Toshao. Invitations for Trainers sent out, non -availability reported. UNDP asked to procure trainer. TOR’s drawn up.  Q1 Final report of the ALT Guidelines approved by Board. Circulated to stakeholders.  Q2 Villages start receiving copies  Q3 More villages received copies  Q4 More villages received Guidelines, Moco Moco, Yupukari, Potarinau, Sand Creek, Nappi  Q2 TOR’s for positions on ALT/GRM completed  Q2 Advertisements for vacancies for positions on ALT/GRM advertised  Q3 GRM positions filled, GRM set up  Q3 GRM Liaisons selected  Q3 GRM 3 days Training workshop completed  Q4 GRM Temporarily housed at UNDP, accommodation being sought  Q2 Awaiting set up of ALT/GRM  Q3 Last Quarter, Awaiting UNDP advise  Q4 UNDP still to advice on Format. GLSC submitted cost for funding  Q 2 UNDP to prepare proposal in last Quarter  Q3 COI No longer dealing with Amerindian lands  Q4 May have to be shelved  Q2 Training workshop being organised, TOR’s for expert is reviewed by UNDP  Q3 No Report from UNDP/GRM  Q 4 UNDP/ GRM to work on this |  | Late Approval of ALT Annual work plan and budget for 2017 caused a delay in implementation of 2017 activities | Delay in achieving project objectives |
| **Output 3.**  Revised Communication Strategy, including a handbook describing the process of titling, demarcation and on the social and economic impacts of secure land tenure.  PROJECT MANAGEMENT | Q2 Number of Communities and villages displaying and understanding of the processes and utilising them to follow up applications for Land title/ Extension.7  Q3 As above   * Extent to which revised strategy includes all appropriate and relevant forms of communication on the land titling process. * Level of understanding of community members of land titling process and community rights, disaggregated by gender and age. * Number of new experts recruited to add value to field investigation missions * Degree of completeness of investigation reports inclusive of anthropological, gender and other relevant information | **Activity Result 3.1: Detailed information on the land titling process available to stakeholders**  ***3.1.1 Prepare communication materials, including FAQs on Amerindian land titling and demarcation and disseminate information via radio, TV, social media, etc***  ***3.1.2 Conduct visits to Amerindian villages to create awareness on the Land Titling Process/Land Rights***  ***3.1.3 Create awareness on alternative dispute resolution***  **Activity Result 3.2: FPIC achieved through consultations**  ***3:2:1 Revision of communication strategy, to include a Cross Cultural approach for ALT process***  ***3.2.2 Implement updated communication strategy and revise handbook on ALT***  **Activity Result 4.1: Project Management**  ***4.1.1 Project Implementation/ management, including procurement of –***  - Anthropologist/ Sociologist,    - Specialists in customary law,  - Alternative Dispute Resolution Specialist,  - Agronomist/Forest Engineer,  - Gender and women’s rights,    - Research support officer   * Purchase of equipment relative to new technology (drones) | Q2 Judging of Art Competition for ALT Banner Completed  Q3 Prize giving ceremony at NTC  Q3 Launch of banner at NTC  Q4 Banners put up in entire North and South Rupununi up to Karasabai and Achiweib  Q2 All materials have been procured to date.  Q2 Broadcast on radio in Lethem commenced  Q2 Successful Workshops held in 7 Villages in Region 2, Bethany, Mashabo, St Monica, Capoey, Mainstay, Akawini, Wakapoa  Q2 Distribution of ALT communication materials continued with flash drives containing audio-visual materials given out to the villages of Red Hill and Hotoquai.  Q3 Distribution of ALT materials continued at NTC conference and during visits to villages by ALT.  Q4 Poster Materials and banners posted up in North and South Rupununi- Yarong Paro to Achieweib  Q4 Completion of Documentary of Paramakatoi Demarcation  Q2 Planned for next quarter  Q3 Did not take place  Q4 Rescheduled for 2018  Q2 Some Materials have been prepared to include FPIC and the current roll out includes a section.  Q3 No Trips made  Q1, Q2 , Q3, Q4 General Project management Activities inclusive of logistics planning, office procurement, vehicle maintenance, Financial management, filing, correspondence , arrangements of meetings  Q2 TOR’s and Specifications for positions have been prepared, vacancy advertised  Q3 Interviews conducted only one applicant, deemed unsuitable  Q2 Internal search for part time advisors commenced  Q3 MOIPA has added a new Attorney who will understudy/assist ALT PMU  Q2 TOR’s and Specifications for positions have been prepared, vacancy advertised  Q2 Internal search for part time advisor  Q3 No Result to date, new proposals being sent out.  Q2 TOR’s and Specifications for positions have been prepared, vacancy advertised  Q3 NAREI agrees to provide expertise on request.  Q2 TOR’s and Specifications for positions have been prepared, vacancy advertised  Q3 Gender specialist hired.  Q4 Review of reports commenced  Q1 TOR’s and Scope of work prepared.  Q2 Position Advertised  Q3 Position now filled  Q4 Work commenced  Q2 Deferred until completion of Technical group report  Q3 Deferred until Completion of Technical group report.  Q4 Technical report being prepared since agencies noted that they do not have in-house skilled personnel on drones.  Q3 Gender perspectives being reviewed on completed reports to determine possible inclusion on past reports from the back end with possible short trips for more detailed information.  Q4 Work continued on reports. |  | Possibility of some materials becoming irrelevant due to proposed changes to the procedures taking effect that were not envisaged. | Delay in Implementing Communication Strategy due to late Approval of Budget |

|  |
| --- |
| **II.** **Capacity Development (Please explain *how project activities have contributed to improving institutional policies, systems, strategies and structures. Give specific example of actions undertaken and the results achieved)*** |
| The New Guidelines have been tested through revisits to 7 villages, the reports were reviewed, copies were given to the village and all issues affecting the applications were discussed. The villages then made suggestions for the way forward which were all very constructive and obviously based on information that was made available.  Communication workshops were also well received and contributed significantly to villages tested ability to approach discussions in a more objective manner; this is now leading to delayed applications moving forward. Communication strategy being unfolded has contributed significantly towards villagers’ knowledge of the Land Titling process. |

|  |
| --- |
| **III.** **Gender Mainstreaming ( *how did project serve men and women, identify # of men/women served*)** |
| There was active participation in all discussions and consultations within the villages and women particularly made very useful contributions especially in terms of issues related to livelihood. Consultations during the Communications workshops have seen active participation by women and men in the workshop activities. |

|  |
| --- |
| **IV. Lessons Learnt: *(Please describe new understanding or insights gained from project activities that can contribute to improving future project design and implementation. Give specific examples)*** |
| The current phase of revisits to share information and discuss issues has highlighted the importance of dialogue and exchange of information. Villages are making significant compromises to ensure that the process moves forward. Innovative solutions such as proportional release of smaller portions of encumbered land have also been suggested. The implementation of the new guidelines has been very successful. The newly developed methods have been well received and noted as a vast improvement from the old approach, this they claimed will lead to more trust, less issues . |

|  |
| --- |
| **V. Innovative Initiatives: *(Please describe new/pioneering actions (internal or external) taken during the year that contributed to the project being effective. Effectiveness here can be taken to mean improving practice or processes that aided positive project achievements)*.** |
| Engaging villages through revisits to areas that have been stalled due to overlapping encumbrances has seen significant progress coming out of suggestions and compromises put forward by the villages themselves. This approach of continuing engagement and sharing of information on the status of applications has been well received and gives the villages the opportunity to share workable solutions. Village’s ability to compromise is a most welcoming development so far. The implementation of the New Guidelines and the Communication Strategy has been very effective and both have the potential of contributing to better project delivery.  Perhaps if the communication Strategy was done earlier it would have created a better understanding before the Investigation process.  Revisits to villages to discuss the status of applications have been well received since those with overlapping issues and encumbrances have seen compromises by villages that will lead to completion of process. |

|  |
| --- |
| **VI. Reports & Publications: *(Please describe any reports or publications to which information from this project would have contributed)*.** |
| The Report of the Representative Platform provides new guidelines for consultation with Indigenous people and provides a framework for dealing with disputes, this document has been approved and endorsed by the UNDP/MOIPA and Distribution has now begun. Office of the Presidency through Minister of State Joseph Harmon has shown an interest and has since requested and received ten copies of the new guidelines. Implementation is also on-going. |